



P.O. Box 243 · Roseau · Commonwealth of Dominica

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## **VACANCY NOTICE – FINANCIAL CONTROLLER**

Applications are invited from suitably qualified persons for the position of **Financial Controller** at the Dominica Air and Sea Ports Authority.

### **CORE FUNCTIONS**

The Financial Controller will be responsible for:

- Leading financial planning, budgeting, and reporting.
- Ensuring compliance with financial policies, legislation, and accounting standards.
- Managing accounting systems, audits, cash flow, investments, and purchasing.
- Supervising and developing Finance/Accounts staff and overseeing payroll.

### **REQUIREMENTS**

- Master's Degree in Accounting, Finance, or a related field. A professional accounting qualification such as ACCA, CPA, or CA is desirable. Candidates who are actively pursuing such qualification will be considered.
- Minimum of five (5) years of experience in financial reporting and analysis.
- Two (2) to five (5) years of experience with supervisory-level responsibilities.
- Ability to research and analyze issues, identify options, develop and implement solutions, and monitor and maintain implementation results.
- Ability to proactively identify emerging trends and issues and develop appropriate responses or changes to business processes.

### **SKILLS**

- Strong communication, analytical, and strategic planning abilities.
- Proven leadership and project management skills.

### **REMUNERATION AND CONDITIONS OF RECRUITMENT**

An attractive remuneration package will be offered. The position will be contractual for two years in the first instance, subject to renewal based on performance.

### **APPLICATIONS SHOULD BE SENT UNDER CONFIDENTIAL COVER TO:**

The General Manager / Chief Executive Officer  
Dominica Air and Sea Ports Authority  
P.O. Box 243  
Roseau  
Dominica

### **TIMELINE FOR RECEIPT OF APPLICATIONS**

Deadline for receipt of applications – March 31, 2026